Cheviot Area Partnership



Please find attached documents in respect of Items 5(a)(i), 5(b)(iii) and 6(a)(i) on the agenda for the above meeting

MEETING

Date: Wednesday, 23 March 2022

Time: 6.30 p.m. – 8.30 p.m.

Location: Via Microsoft Teams

- 5. **Section 3: Community Empowerment and Community Funding** (Pages 3 14)
 - (a) (i) Cheviot Community Fund 2021/22 Overview and Cheviot Assessment Panel's recommendations for changes to the current scheme for 2022/23
 - (b) Build Back a Better Borders Recovery Fund applications
 - iii). Bodyzone Gym

Photos of BBBB funded projects: BBBB Fund Awards 2021/22 | Flickr



- 6. **Section 4 : Other** (Pages 15 22)
 - (a) Additional information for noting:
 - i. Current consultations, Community Empowerment requests and additional information
 - ii. Scottish Borders Council Plan 2022/23: Report and Plan
 - iii. <u>Budget Communication Strategy 2022/23</u>, including <u>survey response summary</u> and feedback
 - iv. <u>Capital Programme 2022/29 Investment in Play Areas and Outdoor Community Spaces, including Play Park Programme</u>



CHEVIOT COMMUNITY FUND

CHEVIOT ASSESSMENT PANEL'S RECOMMENDATIONS FOR CHANGES TO THE CURRENT SCHEME FOR 2022/23

Background

At their meeting on Thursday 3 March 2022 Cheviot Assessment Panel discussed changes to the operation of the fund from 1 April 2022. This paper sets out the proposed recommendations for change for consideration by Cheviot Area Partnership.

Background

The Cheviot Community Fund Framework is a document, approved by Cheviot Area Partnership which sets out the various aspects of the Fund and how it operates. The Framework for Cheviot Community Fund 2021/22, appended to this paper, was developed by a working group comprising community councillors, representatives from the Third Sector and the Chair of Cheviot Area Partnership. It was agreed by Cheviot Area Partnership on 30 June 2021.

Recommendations

Cheviot Assessment Panel is recommending the following amendments:

Amendment

Increase the maximum grant to £5,000 (current maximum grant is £2,500).

Reason

A number of the groups that applied had to seek grants from other funders in order to meet all their project costs. The allocation for 2021/22 has a projected underspend, to be carried forward, of approximately £25,000. It is felt that raising the limit to £5,000 will maximise the Fund and support local groups/organisations to deliver projects/initiatives.

Amendment

Change the term of office for Assessment Panel members from one to three years.

Reason

During their term the current Panel has built up skills and knowledge assessing projects and producing recommendations to Cheviot Area Partnership. Renewing the membership of the Panel annually risks the loss of these skills on a frequent and recurring basis. The introduction of a three year term would reduce this risk.

Amendment

The Panel is discussing the Scoring Matrix with a view to establishing whether any changes are required.

Request of Cheviot Area Partnership

Cheviot Area Partnership is asked to consider the proposed recommendations.

As the next meeting of Cheviot Area Partnership is not scheduled to take place until 29 June 2022 the Area Partnership is asked to grant delegated authority to Jenni Craig to approve any changes to the Scoring Matrix.

Cheviot Community Fund Framework 2021/22

		Notes/output	Documents/notes
1.	Assessment Panel	 Meetings will be virtual initially Meetings to fit with CAP meetings. Chair / lead contact to be decided by Assessment Panel Panel name: Cheviot Community Fund Assessment Panel Any costs incurred if meeting physically (when allowed) will be top sliced from Cheviot Community Fund. Possibly operate first funding round with a smaller Panel, or temporary members if the recruitment hasn't been completed. Quorum to be five to allow for panel members to abstain if they are part of an organisation that has submitted an application. Membership changed annually. Specific role of Chair/lead contact — convene meetings and facilitation discussion to ensure that everyone is able to have their say 	
2.	Membership considered	 Ten seats on the panel: 2 SBC Elected Members (one each for Jedburgh and Kelso wards) Non-voting positions 4 Community Council reps - Jedburgh and Kelso and 1 rural CC rep from each ward; rotate 	

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		members of rural CCs
		(frequency?)
		o 4 from Third Sector, community
		groups, members of the public
		community
		 Ring fenced youth representation (16- 25)
		Deputes for all Community Council
		Panel members
		Chair, Vice Chair, Secretary agreed from
		panel membership
		Estimate that the commitment for
		Panel members will be approximately
		30 hours/year
3.	Panel recruitment process	Recruitment to be undertaken once
J.	Taner recruitment process	proposals approved and fund is
		launched. Time for this and training to
		be done prior to first round closes to
		· · · · · · · · · · · · · · · · · · ·
		applications. Will be undertaken by
		officers with guidance from HR and
		Dem Services.
		Area Partnership to approve Panel
		Members
4.	Fund open all year or phased	Funding rounds phased in line with
		Cheviot Area Partnership (even
		distribution)
		Any underspend from each round will
		be split equally among remaining
		rounds
		Cut off for each round will be 5 weeks
		prior to an Area Partnership meeting
		2021 CAP meetings:
		o 22 September 2021

		o 24 November 2021		
		o 26 January 2022		
		o 23 March 2022		
5.	Funding minimum/maximums	Fund maximums:		
		o £2,500 main fund		
		 £500 micro grant assessment 		
		process. Assessed by officers		
		and circulated to EMs for		
		decision. Panel informed of		
		applications and outcomes		
		○ £500 for non-constituted		
		groups		
		Only one successful application per year		
6.	Outcomes	2020/21 Community Fund outcomes: • Communities have more access to		
		better quality local services or activities (including arts, music, heritage, wellness or sports activities)		
		Communities have more access to a better quality environment (including the built environment) Communities have more pride in their		
		 Communities have more pride in their community Communities have more access to 		
		better quality advice and information More local groups or sorvices are better		
		More local groups or services are better supported to recover from financial		
		difficulty Communities are able to impact		
		Communities are able to impact Description on alignosts about the second of		
		positively on climate change or adapt to		
		a changing climate		

7.	Theme/priorities	Link to Locality Plans themes and priorities
8.	Comms / website	 Promote through SBC and partner channels SBC officers point of contact SBC: Comms plan
9.	Eligibility: who can apply/constituted/non-constituted/faith based	Officers to check eligibility Exclude: Individuals Groups that wish to pass the funding on to individuals Organisations involved in party political activities Companies who aim to make a profit profit for distribution to individuals/shareholders Statutory bodies
10	Criteria: what will/won't be funded/staffing costs	 Officers to check eligibility. Criteria to exclude: Ordering or spending which has taken place prior to application approval Alterations and improvements to licensed serving areas Trips abroad Maintenance of private roadways Used vehicles Staffing costs Promotion of religion Criteria will include:

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		Specialist costs including to a build for a good for a sibility.
		technical fees and feasibility studies
		Projects must be Cheviot based or delivered in Cheviot
		Organisation contribution of 10%
		required for applications over £500- this may in an in-kind contribution
		Evaluations for completed projects
		funded by a grant from the Cheviot Community Fund must be submitted
		before another application will be considered
11.	Application form/process	 Application to be sent to Communities & Partnerships Team who do eligibility/criteria checks.
		Completed applications to officers electronically (arrangements will be made with groups unable to do this).
		Guidance/support to applicants to be provided by officers
12.	Assessment process	Applications will be sent to members of the Assessment Panel once they have been checked by officers and meet all criteria
		 Members of Assessment Panel will assess applications individually prior to meeting for wider discussion and agreement
		 Officers will undertake eligibility checks and ask applicant to provide/expand on information if/when required.

13.	Scoring mechanism	Application then passed to Assessment Panel. Dates of assessment meetings to be set by Chair in consultation with panel members Recommendations will made dependent on scoring Micro grants will be assessed by officers and circulated to Elected Members for decision All applications from non-constituted groups will be assessed by the assessment Panel and recommendation presented to Area Partnership for approval Scoring system/assessment form developed
14.	Guidance	Guidance to be developed (be agreed with Officers to ensure it fits within requirement of the scheme)
15.	Recommendation process to AP's	 Info taken to Area Partnership and presented by Chair will be: Group name Summary of application Amount requested Officers inform applicants of final funding decision
16.	Award Letter	SBC award payment; additional T&Cs supplied by Panel as appropriate
17.	Evaluation & Monitoring Tool	Panel to decide what, if any, additional evaluation & monitoring is in place

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18.	Year-end reporting to AP & Council	•	Developed by Panel in conjunction with	
			officers	
19.	Communications Plan	•	Developed by officers	
20.	Advisory	•	Redacted applications and supporting	
			information may be made public	

2021/2022 BUILD BACK A BETTER BORDERS RECOVERY FUND

Assessment Form

For the purpose of assessment, projects have been ranked high, medium or low to reflect how strongly the application meets the criteria of the Build Back a Better Borders Recovery Fund.

High – a strong demonstration of how the project will assist recovery from the pandemic

Medium – provides acceptable examples of how the project will assist recovery from the pandemic

Low – lacks detail of how the project will assist recovery from the pandemic

1. Applicant Details

Organisation	Athletics & Strength Gym T/A Bodyzone						
name	Athletics & Strength Gynt 1/A bodyzone						
Organisation	Scattish Charitable Incorporated Organization SCO41205						
structure	Scottish Charitable Incorporated Organisation SCO41395						
Application reference	BBBB-CHE-15						
reference			T	I 0 1.			
Theme of	Sport	Arts &	Environment	Community	Community	Intergenerational	
	Орогс	culture	Liviloriiiioni	capacity	resilience	activity	
application	\boxtimes						
Project start	A = #1 2022			Project end	September 2022		
date April 2022			date	September 2022			

2. Organisation's Finances

and potential new members.

End of year balance	£8558.99	
Current bank balance	£9701.00	
Total cash/Unrestricted	£9701.00 used for the day-to-day running costs of the gym	
reserves available & purpose		
Total restricted /committed	£0	
funds & purpose	LU	

3. Project:

Outline of what the group plan to do to help people recover from the pandemic. Projects will be ranked higher if the application strongly demonstrates that they are meeting an identified need in the community. (e.g. area of deprivation, protected characteristics, tackling wellbeing and isolation, tackling climate change)				
High □	Medium ⊠	Low 🗆		
Athletics and Strength Gym, is a Scottish Charity whose aims and objectives are to improve health, general well-being and fitness of people living in the Scottish Borders, without distinction of sex, sexuality, political, religious or other opinions and to provide recreational facilities for use by members of the general public in the Scottish Borders with the object of improving their conditions of life.				
Currently the gym is focused on strength training. The Charity wants to widen its appeal to the community by providing cardiovascular training facilities. To do this, they are applying to the BBBB Fund to invest in a treadmill and an exercise bike to offer a wider range of training options to current				

Page 11

Currently there is no cardiovascular facilities available at Bodyzone. By installing the proposed new equipment Bodyzone will be able to give all members of the community a place where the can improve their health and wellbeing, reducing levels of stress and anxiety caused by Covid-19 restrictions,

Users will be offered free advice and programmes by Bodyzone's two qualified trainers to help use the equipment and achieve personal goals

Evidence of individuals, groups or communities likely to <u>benefit</u> from the new initiative and how they have been affected by the pandemic:				
High □	Medium ⊠	Low 🗆		
The pandemic has affected not only the running of the gym, but the members who were using the facility. The gym had to limit numbers to ensure the social distancing rules were adhered to, which meant that a booking system, limiting only two members per hour, was introduced.				
•	ely during two lockdowns, with gym would have had to close.	no income. Without the small		
The gym is run on a membership model which costs £20 per month. This gives members 24 hour access through a key card system, allowing the members to train whatever time suits them. This appeals to those work shifts and those who suffer from mental health or body issues.				
Expected <u>impact</u> of the new initiative and how will it help those most in need recover from the pandemic				
High □	Medium ⊠	Low □		
The impact of the new initiative will allow the gym to broaden its customer base, improve its facilities and to increase the health and wellbeing of the local community.				

4. Project Expenditure:

Total Project Cost	£5970
10% organisation contribution	£597
Request to BBBB	£5373

Item of expenditure	Cost	
Refurbished Exercise Bike	£2085	
Refurbished Treadmill	£3885	

Match/other funding sought:

Funder	Funding Requested	Status
	£	
	£	
	£	

Grants received from Scottish Borders Council or any other funder within the last three years

Date	Project Title	Amount
24.04.2020	Small Business Covid Grant Fund	£10,000
	Page 12	
1 490 12		

SBC OFFICER ASSESSMENT	The application does not meet the criteria of the BBBB fund as there are no low/no cost memberships available. It is therefore not accessible to everyone within the community Monthly membership costs £20/person.
Comments	The application scores medium as it is would provide access to cardio vascular training equipment encouraging users to users to develop their fitness.
Additional terms and conditions required	The applicant must follow all Scottish Government COVID-19 guidance. Necessary insurance must be in place
Recommendations to evaluate impact:	Increase in membership over six months Feedback from members Photos of new equipment





Community Engagement Newsletter March 2022

Scottish Borders Council have recently appointed five Community Engagement Officers (CEOs) to the Communities and Partnership team. This resource is a great addition to the team and has increased our capacity to work with local communities to develop successful spaces.

The CEOs are actively contacting local communities to support groups, organisations and residents to engage and be part of the conversation and changes that people would like to make in their area. It is a key outcome in Scottish Borders Council's Plan, Working Together - Improving Lives to have empowered, vibrant communities where people support each other and take responsibility for their local area.

To keep residents up to date with community planning and community activity, the five Community Engagement Officers will be circulating a regular e-bulletin with updates on activities from across the five Localities.

Keep reading to find out more about the new CEOs and how you can contact them.













Community Engagement Officer Berwickshire -**James Purves**

James is the Community Engagement Officer for Berwickshire. James has worked with Scottish Borders Council since 2004, as a Community Support worker and mediator with Homelessness Services, as mediator with the Safer Communities Team dealing with Neighbourhood Disputes throughout the Scottish Borders and covered the Gypsy Traveller Liaison officer role for the Scottish Borders. Prior to that James ran his own business for over 20 years.

Berwickshire Overview

Since coming into the Community Engagement officer role in October, I have been engaging with local voluntary & community groups and other organisations across the area to increase participation and involvement in local planning and funds.

I am especially keen to engage with community groups who are currently not in contact with the Council and would welcome invitations to visit groups and their projects and see what community activities are being delivered within the Berwickshire area.

Since starting in the role, I have joined the NHS Whole Systems Approach, Eyemouth Gateway to Good Health where the aim is to look at ways of supporting the local community to become healthier and fitter, with a particular focus on children, young people and health inequalities generally. As a keen runner myself, I am also working with local enthusiasts to bring a weekly Sunday morning junior parkrun to Eyemouth which will be the only junior parkrun for 4 years to 14 years, in the Scottish Borders. In my community engagement role, I can help with communication between the community and council services.

I am also looking forward to meeting up with several local groups to discuss their community growing plans.



James Purves Community Engagement Officer

Communities and Partnerships Resilient Communities Scottish Borders Council 01835 826781 jpurves@scotborders.gov.uk

Fund	Opening Balance	Awaı	rded
Build Back a Better Borders (BBBB) Recovery Fund	£87,783.00	£87,783.00	100%
Community Fund	£57,260	£54,639.79	95%
Community Councils Annual Support Grants	£13,680	£9,765	71%
Local Festival Grants Scheme	£7,030	£0	0%
Federation of Village Halls	£13,502	£13,502	100%
Community Enhancement Trust	£2,082.49	£2,038	97%
Community Welfare Trust	£10,203.76	£2,500	24%
Total	£179,541.25	£170,227.79	95%













Community Engagement Officer Cheviot – **David Peebles**

David Peebles is the Community Engagement officer for Cheviot. David joined the Communities and Partnerships Team at Scottish Borders Council in November 2021 after working for over 25 years in Community and Urban Regeneration projects in Birmingham, West Midlands.

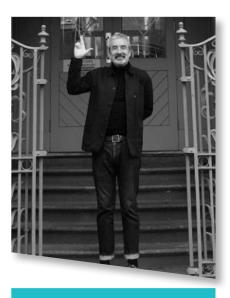
Cheviot Overview

Since November 2021 I have engaged with approximately 30 groups across Cheviot to support the development of funding applications, community initiatives and local community planning. Those engaged with have included Community Councils, Third Sector and National organisations. I have been given a warm reception by all those who I have met so far, for which I am grateful.

Within the Cheviot Locality, there are so many dynamic organisations, I am keen to meet up with as many as possible over the coming weeks and months. This is an exciting time for the Borders with opportunities for community participation including Borderlands, Place Making and Participatory Budgeting available. I would welcome the opportunity to meet with groups and discuss how they can get involved.

I am currently taking forward a Mental Health Focus through with Cheviot Community Partners. This is a group of community, third sector and public sector organisations that meet fortnightly to share what they are doing and explore specific issues in the area and how we can work together to address them. I am in the process of familiarising myself with the range of arts, crafts and creative groups within Cheviot to help make links between groups and engage potential service users.

I look forward to making new contacts and speaking to other groups across Cheviot in the very near future.



David Peebles Community Engagement Officer

Resilient Communities Scottish Borders Council 01835 824000 Ext 8002 David.Peebles@scotborders.gov.uk

Fund	Opening Balance	Awa	rded
Build Back a Better Borders (BBBB) Recovery Fund	£79,926.00	£46,257.70	53%
Community Fund	£54,888.50	£17,098.20	32%
Community Councils Annual Support Grants	£10,470.00	£8,040.00	74%
Local Festival Grants Scheme	£8,337.50	£5,384.50	65%
Federation of Village Halls	£9,140.00	£9,140.00	100%
Community Enhancement Trust	£110.52	£0	0%
Community Welfare Trust	£2,890.50	£739.60	26%
Total	£165,763.02	£85,920.40	52%













Community Engagement Officer Introduction – **Scott McKail**

Scott joined the Communities and Partnerships team from the Local Area Coordination service at SBC (Scottish Borders Council). The Local Area Coordination service aims to support individuals to reach their potential whatever that may mean for them personally.

Teviot & Liddesdale Overview

I have been learning about Teviot & Liddesdale as it is a new area for me. I have been reaching out to as many groups and individuals as I can. I have engaged with 28 groups so far trying to introduce myself and learn from the people who know what is needed on the ground. I have been made to feel welcome and I have been both impressed and inspired, by the work being carried out or planned.

The range of projects I have been talking to and trying to help has been fascinating, including Hawick Flood Defence scheme, Hawick Active Travel Network, Hawick Pump track, Burnfoot Community Futures, Hornshole Greenway, Lindean Rugby club, Escape Youth services, Alchemy film, Future Hawick, Town of a Thousand Trails, the Men's shed and others.

As well as local groups I have been working with other partners to look at opportunities in the Teviot & Liddesdale area, including Social Security Scotland, Skills Development Scotland, SOSE (South of Scotland Enterprise), The Bridge, and Volunteer Centre Borders.



Scott McKail Community Engagement Officer

Communities & Partnership Team Scottish Borders Council 01835 824000 scott.mckail@scotborders.gov.uk

Fund	Opening Balance	Awarded	
Build Back a Better Borders (BBBB) Recovery Fund	£98,003.00	£97,624.10	99%
Community Fund	£47,799.20	£31,419.12	65%
Community Councils Annual Support Grants	£6,370.00	£5,705.20	90%
Local Festival Grants Scheme	£4,650.00	£3,025.00	64%
Federation of Village Halls	£4,729.00	£4,729.00	100%
Community Enhancement Trust	£7,537.01	£4,105.90	55%
Community Welfare Trust	£2,069.99	£1,825.00	90%
Total	£171,158.20	£148,433.32	87%













Community Engagement Officer Introduction – **Erin Coltman**

Erin has worked for Scottish Borders Council since December 2020. In his previous role as the Grants Administrator for the Communities & Partnership Team in SBC, Erin assisted with funding applications, assessments, and payments for the Community Fund, BBBB Recovery Fund and Community Councils. Previous to his role in Scottish Borders Council, Erin was a Customer & Trading Manager in the retail sector and has over 10 years' experience in the events sector as a Delegate Coordinator.

Eildon Overview

My role as the Community Engagement Officer for the Eildon area began in October 2021 and since then I have had the pleasure of meeting a considerable number of community groups, with more recent meetings taking place face-to-face throughout the locality.

I work closely with key partners in the community and whilst I am aware of some of the key priority areas within Eildon currently, I am always eager to hear how we can work together to increase effective engagement amongst local people, community groups and other organisations at a local area level and get up to speed with all that is happening within the locality.

I have engaged with approximately 40 community groups across Eildon. These engagements have ranged from simple introductory conversations, potential funding opportunities for groups and individuals, guidance through SBC and external funding applications, small community-focussed projects all the way through to successful five-figure applications to our internal funding pots and community consultations ahead of major events in the Scottish Borders. I am currently involved in the early planning stages to deliver community cooking classes across Eildon in partnership with a variety of different community groups and I am excited to build on the existing "Low & Slow" pilot project that was originally delivered in the Teviot & Liddesdale area as the feedback from participants has been very positive!

I am always keen to meet up with community groups to have a chat about their short, medium, and long-term plans so if you feel this is something that would benefit your group or a group that you are in contact with, please do not hesitate to get in touch and we can arrange a meeting (face-to-face or virtual) soon!



Erin John Coltman Community Engagement Officer

Communities & Partnership Team Scottish Borders Council 01835 824000 Ext 5504

Fund	Opening Balance	Awarded	
Build Back a Better Borders (BBBB) Recovery Fund	£153,633	£149,610	97.38%
Community Fund	£99,473	£99,473	100.00%
Community Councils Annual Support Grants	£10,525	£8,725	82.90%
Local Festival Grants Scheme	£14,200	£10,700	75.35%
Federation of Village Halls	£14,470	£14,470	100.00%
Community Enhancement Trust	£3,047	£885	29.05%
Community Welfare Trust	£9,502	£5,892	62.01%
Total	£304,850	£289,755	95%













Community Engagement Officer Introduction – **Hannah Lacon**

Hannah joins the Communities and Partnerships team from Community Learning and Development at SBC where she effectively helped facilitate the Young Persons Guarantee, helping to promote opportunities for young people aged between 16 and 24 for education, employment and training. Previously, Hannah ran her own business and served as a College Lecturer at Borders College.

Tweeddale Overview

A key aspect of my role is to reach out, engage and provide a voice for community groups that have not been reached before.

I have been active in familiarising myself with the community groups across the Tweeddale locality since starting my post. I have met with several groups and organisations including the Peeblesshire Foodbank, Dementia Friendly Peebles, Peebles Access Panel, Tweeddale Youth Action and Peebles CAN. I have been involved in community initiatives such as the Anti- Social Behaviour group established with Peebles Community Council, Live Borders and Tweeddale Youth Action to attempt to tackle the issues of difficult behaviour in the Peebles area. I have also facilitated a conversation with Tweeddale Youth Action around Place Making which I was able to share with the Area Partnership in December. I also have plans to be involved in some participatory budgeting events being held with high school students around the provision of soft drinks on campus and will be supporting several community groups to help tackle food poverty.

I am on hand to assist groups in applying for funding; from concept to overseeing and processing payments for applications to the Build Back a Better Borders Recovery Fund, Tweeddale Community Fund and the recently launched Queens Platinum Jubilee Fund.

I am looking forward to attending the Tweeddale Area Partnership meeting on the 29th March @ 7pm where we will be hearing the thoughts of the Tweeddale Assessment Panel and more from Dementia Friendly Peebles.



Hannah Lacon Community Engagement Officer

Communities & Partnership Team Scottish Borders Council 01835 824000 Ext 8077 Hannah.lacon@scotborders.gov.uk

Fund	Opening Balance	Awa	rded
Build Back a Better Borders (BBBB) Recovery Fund	£80,655	£80,444.82	99%
Community Fund	£57,843.50	£49,686.90	85%
Community Councils Annual Support Grants	£8,655	£4,965	57%
Local Festival Grants Scheme	£6,712.50	£0	-
Federation of Village Halls	£8,233	£8,233	100%
Community Enhancement Trust	£248.78	£248.78	100%
Community Welfare Trust	£3,405.88	£2,782.62	81%
Total	£165,753.66	£146,361.12	88%













Dates for your diary

Place Making Workshops:

22 March - Tweeddale

23 March - Eildon

7 April – Berwickshire

26 April - Teviot & Liddesdale

27 April - Cheviot

Sessions will take place in the evenings although exact start times are to be confirmed. Please contact the Community Engagement Officers for information. Places are limited to 40 per session.

Team email contact details

For Place Making and general enquiries:

Communityengagement@scotborders.gov.uk

For funding enquiries:

Communitygrants@scotborders.gov.uk





